

Standards Committee Work Programme – May 2009

	Work area	Timescales	Lead Officer	Comments	
1.	Training for Members on Regulatory Committees, including annual refresher training	Will be happening in June	Anthony Cross (AC)	Independent members to be invited to attend	
	Revise training and investigate possibility of bringing in IDeA trainer from Standards Conference	Nov 09	AC/ Liz Reid Jones (LRJ)		
2.	Quarterly returns to Standards Board on Complaints against Members	May 09 July 09	Gordon Armstrong (GA)	Figures tabled for up to December Year end results should be available for July meeting	
	Training on Standards Complaints Process including ethical governance	20 March 09	LRJ/PN/GA	To review in light of any changes to membership after May	Complete
3.	Training on Hearings	TBC	LRJ/PN		
	Training on Investigations	13 th Feb 09			Complete
	Definition and guidance on "hearsay"	February 09	PN	Report to Standards Committee	Complete
	Revision of guidance	March 09	PN		Complete
4.	Improve Standards website and make links to other related sites	July 09	LRJ/GA	Ongoing work	
5.	Whole scale revision of Members' Register of Interests with each member completing a new entry – including gifts and hospitality	May 09	LRJ	Form sent to members both electronically and hard copy. Over 40 replies received – rest are being chased	
6.	Develop flowchart/list of questions for members on Assessment and Review Sub-committees	February 09	GA	Report to Standards Committee In February	Complete

	Revise wording to incorporate comments	May 09	GA	If agreed will be made available for subsequent sub-committees	
	Ensure effective interface with the Delivering Excellence programme Invite speaker for the DE team to Standards Committee	Ongoing March 09	PN PN	Invite sent for March Standards Committee. Neil Sartorio to attend.	Complete
7.	Introduce programme of speakers to Standards Committee, e.g. CEX	Ongoing	LRJ/GA	CEX is attending July meeting – Does committee wish to invite Leader to following meeting?	
8.	Review of Development Control Code of Conduct	July 09	AC	In progress	
9.	Review of revision of political conventions	July (interim), Sep and Oct	PN	Report to Standards Committee	
10.	Monitor response to the Corporate Assessment Framework	May 09	PN	Report to Standards Committee	
11.	Make links between Audit, Standards and Scrutiny committees	May 09	PN/CP/LRJ	Issue has been included on scrutiny development plan	
12.	Publicising work of Committee and Complaints process	July 09	LRJ/GA	Work with County post elections June 09	
13.	Training on Code of Conduct for new members and prospective candidates	Second half of 2010 and beyond	LRJ	Link in with Member Development Forum	
14.	Briefing on Local Democracy Bill	May 09	LRJ/GA	Briefing note tabled	
15.	Delegated decision making to Cabinet members	July 09	PN		
16.	New Code of Conduct	TBC			
17.	Licensing Code of Conduct	May	AC to attend May meeting to discuss further	Licensing to invite member of standards committee in order to re-consider whether code of conduct should be adopted – reference to how other authorities adopt a code and whether previous inspections have commented on the need	

				for one.	
18.	2009 Assembly of Standards Committees (12/13 October)	May 09	GA	Only 1 member so far	
19.	Indemnification arrangements	May 09	Oral update PN		
20.	Council script "member conduct at meeting"	July 09	LRJ	Work needed to bring council script (designed in 2004) in line with Code of Conduct	
21.	Outcome of complaints and investigations	July 09	LRJ	Thought needed as to how to publicise the outcome of complaints to members/officers/general public	